

國立中興大學法政學院獎勵教師製作數位化教材辦法
National Chung Hsing University College of Law and Politics Guidelines for
Incentivizing Faculty to Create Digital Teaching Materials

101 年 12 月 18 日院務會議通過
Passed by College Affairs Meeting on December 18, 2012

第一條 (目的)

本院為提昇教學品質，獎勵本院專任教師製作數位化教材，特訂定本辦法。

Article 1 (Purpose)

These guidelines are established to improve teaching quality and incentivize full-time faculty members of this college to create digital teaching materials.

第二條 (經費來源)

獎勵經費由本院建教合作管理費或其他自籌款支應。

Article 2 (Source of Funding)

The incentive funding comes from the college's industry-academia cooperation management fees or other self-raised funds.

第三條 (獎勵方式)

本院補助每位獲獎教師製作教材所需之經費，憑據實報實銷，每一門課程至多補助新台幣五千元整，並於本院重要會議或慶典中頒發獎狀。

Article 3 (Incentive Method)

The college subsidizes each awarded teacher's required expenses for creating teaching materials with reimbursement based on actual receipts, up to NT\$5,000 per course. It presents certificates of recognition during important college meetings or ceremonies.

第四條 (獎勵對象)

獎勵對象以本院專任講師、助理教授與副教授為限。

Article 4 (Eligible Recipients)

The incentives are limited to this college's full-time lecturers, assistant professors, and associate professors.

第五條 (獎勵名額)

獎勵名額每學期每系所至少一名為原則。

Article 5 (Number of Awards)

In principle, one faculty member from each department will receive the award per semester.

第六條 (受獎資格)

申請教師應符合下列條件：

- 一、每一門課程製作數位化教材在 200 張以上。
- 二、教材應能明顯增加教學效果者。

Article 6 (Qualification Requirements)

Applying faculty must meet the following conditions:

1. Create digital teaching materials of more than 200 slides for each course.
2. The teaching materials should demonstrably enhance teaching effectiveness.

第七條 (申請)

擬申請教師應於每年元月及七月底前填寫申請表，向本院提出申請。

Article 7 (Application)

Faculty members intending to apply should submit the application form to the college by the end of January and July each year.

第八條 (審查委員會)

院長與本院各系、所主管組成審查委員會，由院長擔任召集人進行審查。

Article 8 (Review Committee)

The review committee consists of the Dean and heads of departments and institutes within the college, with the Dean serving as the convener to conduct the review.

第九條 (限制)

獲獎教師一年內不得再提出申請。

教師已獲得本校其他教材獎勵補助者，不得就同一門課程提出申請。

Article 9 (Restrictions)

Award recipients cannot apply again within one year. Faculty members receiving other university teaching material subsidies cannot apply for the same course.

第十條 (施行)

本辦法經院務會議通過後實施，修訂時亦同。

Article 10 (Implementation)

These guidelines shall be implemented after passing the College Affairs Meeting; the same applies to any amendments.

【In case of any dispute, the explanation should be based in the Chinese version.】

國立中興大學法政學院獎勵教師數位化教材申請表

一、申請資料

申請日期：____年____月____日

申請人姓名		職 稱	
		服務單位	
課程名稱/ 學分數		聯絡電話	
課程類別	<input type="checkbox"/> 必修 <input type="checkbox"/> 選修	e - m a i l	
課程大綱			
預期成果			

(備註:不敷使用時，請自行增加)

授課教師簽名 _____

Application Form for Digital Teaching Materials Incentive Program, College of Law and Politics, National Chung Hsing University

1. Application Information

Date of Application: _____

Name		Title	
		Affiliation	
Course Title/Credits		Contact Number	
Course Type	<input type="checkbox"/> Required <input type="checkbox"/> Elective	e-mail	
Syllabus			
Expected Outcomes			

Signature _____

(Note: Please add additional pages if needed)
【In case of any dispute, the explanation should be based in the Chinese version.】

二、經費規劃

項目	單價	數量	合計	說明	備考
業務費					
範例 臨時工資	103	8	824	協助教師製作 課程講義	每人每日 824 元或每 小時 103 元
耗材					
文具					
影印					
總計					

2. Budget Planning

Items	Unit Price	Quantity	Total Amount	Description	Remarks
Operating Expenses					
Example: Temporary Wages	103	8	824	Assist in Creating Course Materials	Per person: NT\$824 per day or NT\$103 per hour
Supplies					
Stationery					
Copying Expenses					
Total					

【In case of any dispute, the explanation should be based in the Chinese version.】