

姓名	系所	到校日期	年 月		
		任現職日期	年 月		
受評項目	分項說明或事績(受評助教填寫)			系評分	院評分
協助教學 (本分項滿分為100分)					
	說明： 1. 若符合系所基本要求，由系所主管核章同意，則本項給予90%分數。 2. 依所附佐證資料，得加減10%。				
協助研究 (本分項滿分為100分)					
	說明： 1. 請將協助研究項目逐項列出，由系所主管逐項計分，核章後送院。 2. 依所附佐證資料，至多增加20%。				
行政服務 (本分項滿分為100分)					
	說明： 在評鑑年度內，對院及系所請求之行政服務都積極配合者，由系所主管核章同意，則本分項給予90%分數。其他校務、院務、系務工作及校外學術相關之服務，擔任代表、委員(需附證明文件)。依所附佐證資料，至多增加10%。				
總 分 (協助教學得分×20%+ 協助研究得分×10%+行政服務績效得分×70%)					
受評助教		系所主管		院級教師評鑑小組召集人	
(簽章)		(簽章)		(簽章)	

※有以下情事者，由評鑑小組酌減總分：

- 一、未透過學校行政作業許可程序逕與各機關訂約接受委託研究或以兼任各專業學會職務，以學會名義接受委辦計畫，未由學校具名簽訂合約者。
- 二、涉嫌詐領研究費經法院一審判決有罪。
- 三、辦理採購案件疏失遭審計單位調查確有違法失職情事。

National Chung Hsing University College of Law and Politics - Teaching Assistant Evaluation Form for Academic Year _____

March 1, 2017 – Amended by the College Affairs Meeting

Name		Department/ Institute		Date of Arrival	
				(MM/YY)	
				Date of Current Appointment	(MM/YY)
Evaluation Items	Description of Activities/Achievements (To be filled by Teaching Assistant)			Department Score	College Score
Teaching Assistance Maximum score for this item: 100 points					
	Notes : 1. If the basic departmental requirements are met and approved with the department head's seal, 90% of the total points will be awarded for this item. 2. Based on the supporting documents, the score may be adjusted by ±10%.			/	
Research Assistance Maximum score for this item: 100 points					
	Notes : 1. List all research assistance activities in detail. The department head will score each item and forward it to the college with an official seal. 2. Up to an additional 20% may be awarded based on the supporting documents provided.			/	
Administrative Service Maximum score for this item: 100 points					
	Notes : As approved by the department head, 90% of points will be awarded for active cooperation with administrative service requests from the college and department. Additional points (up to 10%) may be awarded for university/college/department services and external academic commitments (e.g., committee memberships) with supporting documentation.			/	
Total					
(Teaching Assistance score × 20% + Research Assistance score × 10% + Administrative Service score × 70%)					
Teaching Assistant under Evaluation	Director		College Faculty Evaluation Committee Convener		
(Signature)	(Signature)		(Signature)		

※ The Evaluation Committee may deduct the total score for any of the following circumstances:

1. Accepting commissioned research projects from organizations or undertaking projects on behalf of professional associations without obtaining proper university administrative approval and contracts signed under the university's name.
2. Found guilty of research fund fraud in the first instance court judgment.
3. Procurement negligence is confirmed as illegal misconduct by audit authorities.

【In case of any dispute, the explanation should be based in the Chinese version.】